

Explorer van pre delivery checklist:

Date: ___/___/___ **Checked in by:** _____

Checked out by:

Date: ___/___/___ **Salesperson:** _____

Customer: _____ **Del date:** ___/___

- | IN | OUT | |
|-----|-----|---|
| ___ | ___ | Check exterior: Cleaned properly, no scratches, nicks or pinstripe problems |
| ___ | ___ | Check wheels and tires: make sure tires have valve covers. |
| ___ | ___ | Start van: Put heat or AC on show customer all options on 2 front seats / dash area |
| ___ | ___ | Check all overhead switches: Interior lites, cabinet lites, rear radio power |
| ___ | ___ | Locate remotes: TV, DVD, ___ Satellite if applicable |
| ___ | ___ | Turn on TV, DVD (DVD is on AV1) Always have a DVD movie to show cust |
| ___ | ___ | Show speaker cut off switch to customer |
| ___ | ___ | Locate wireless headphones (2005 models) make sure they work with TV and rear radio (channel 1 is TV, channel 2 is rear radio) |
| ___ | ___ | Show customer quick release center chairs and operation |
| ___ | ___ | Show power sofa bed ___ power slider- if applicable |
| ___ | ___ | Show how shades go up and down |
| ___ | ___ | Show where Jack is stored and operation |
| ___ | ___ | Show owners care package: Manuals for installed electronics, extra fuses, striping |
| ___ | ___ | If van has satellite make sure preview channel 100 works (AV2 on TV) |
| ___ | ___ | If van has Navagation make sure Nav disk is put into CD opening |

Explorer Representatives:

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